

Required Permit Questionnaire - Garage/Carport/Shed or Accessory Structure



KITSAP COUNTY

Department of Community Development

*By checking this box, you are acknowledging that you have read the [full instructions](#) for how to apply online with Kitsap County.

Click here to review the instructions: <https://www.kitsapgov.com/dcd/Pages/onlineapp.aspx>

Instruction Acknowledgement

I agree

Filling out this form does not create your online permit.

Will this structure be attached to the residence?

No

Required Submittal Items

Your permit will not be reviewed until these items are uploaded to the Online Permit Center

1. Required Questionnaire (this document)

2. Site Plan - Please refer to the [Site Plan Requirements Guide](#) for a checklist of required information.

Have you applied for this permit type before?

No

3. Construction Plans

4. Sewage Disposal and Water Supply - Select one of the following and provide documentation detailed in 5b.

Onsite Septic

Permit Number: 20-04524

Onsite Septic Submittal Documentation: Contact Kitsap Public Health District:
<http://www.kitsappublichealth.org/>

- Building Site Application
- Building Clearance
- Building Clearance Exemption

5. Stormwater Documentation - Complete the [Stormwater Worksheet](#), which will determine Stormwater Submittal items that will be required for your project.

Note: If you are altering or modifying an already existing structure (not adding to), the Stormwater Worksheet is not required.

Submittal Questions

Engineering is required for pole/post frame style construction. Does your project need Engineering? See [Does My Buidling Design Need Engineering?](#) Brochure for more information.

No

Will you be adding heating or ventilation to the structure?

No

Are you the owner of the property?

Yes

Is your project in Manchester or Illahee?

No

Is the proposed structure equal or more than 5,000 square feet?

No

***By checking this box, you are acknowledging that if you do not upload all required permit documents the processing of your permit will be delayed.**

Submittal Acknowledgement

I agree

Additional Reports that may be required based on site conditions:

- Flood Elevation Certification
 - Soil Management Plans
 - Engineered Drainage Plans
 - Engineered Drainage Report
 - No Net Loss (Shoreline)
 - Habitat Management Plan
 - Shoreline, wetland, or stream habitat report
 - Geotechnical Report
 - Wetland Delineation Report
 - Sieve Analysis
-

Fee Information

Fee Information

How To Pay

Fees are due before permit can be reviewed. Call 360-337-5777 or email help@kitsap1.com for a permit fee estimate.

Accepted forms of payment:

- Electronic Checks - \$1.00 flat fee per electronic check
- All Major credit cards - a Third Party convenience fee will apply
- Cash
- Check/Cashier's Check- Checks payable to Kitsap County Department of Community Development

Project Information

Building Information

Your email address, where you would like your completed Required Permit Questionnaire Sent
coleaacb@yahoo.com

Proposed Building:

New

Type of Structure:

Garage (detached)

Use of Structure:
Garage/ Workshop

Number of Floors:
1

Total Bathrooms:
0

List existing buildings on the property:
house

Please enter the square footage amounts for the following applicable areas:

First Floor - unfinished storage

Existing: 936 Sqft **Remodeled:** **New or Addition:**

First Floor - heated or habitable

Existing: **Remodeled:** **New or Addition:**

Second Floor - unfinished storage

Existing: **Remodeled:** **New or Addition:**

Second Floor - heated or habitable

Existing: **Remodeled:** **New or Addition:**

Carport (2 or less walls)

Existing: **Remodeled:** **New or Addition:**

Does the project include the installation of a Propane/LP tank?
No

Utilities and Approach/Driveway:

Is a power line already constructed to your building site?

Power Provider Name:
PSE

Yes

Are any other utilities already installed on the building site:

Road Approach/Driveway Type:
Existing

Road Approach/Driveway Material:
4" Crushed rock gravel (CSTC)

Road Name the driveway/approach is on:
Horizon LN SE

Nearest Crossroad:
Sunburst

Number of residences served by this driveway/approach?
1

Information Regarding Accessing Via an Unmaintained Right-of-Way

If access to your building site crosses an unmaintained county road, a covenant is required per Kitsap County Code Chapter 11.36.060(3). The covenant must be reviewed by the Department of Community Development and recorded prior to the final of your Building Permit. If your Road Approach requires a covenant you will be notified during the Building Permit review process.

Lender Information:

Does construction financing cost exceed \$5,000?
No

Sewer Manhole

Section 710.1 of the Uniform Plumbing Code States:
Where a fixture is installed on a floor level that is lower than the next upstream manhole cover of the public or private sewer serving such, drainage piping shall be protected from backflow of sewage by installing an approved type backwater valve.

Is your structure below the elevation of the upstream manhole?

Determining Setbacks

Please see Residential Setbacks [Brochure #47](#) to determine the setbacks for your lot, and provide them below:

Front Setbacks (True Front has driveway access) 20'
Front Setbacks (Additional fronts: adjacent roadways/private easement)

Side Setbacks
5'

Rear Setbacks
20

Additional Contacts:

Are you working with an Architect for your project?
No

Do you have additional contacts you would like to add to your project, such as Contractors, Authorized Agent, Owner, etc.?
Yes

Contact 1

Name
Jerry Binford

Company
www.probuiltgarages.com

License Number
PROBUBG902OS

Role in the Project:
Builder

Email
jerry@probuiltgarages.com

Phone
(360) 970-5446

Address
16647 LEITNER RD SW ,, ROCHESTER, Washington 98579

Do you have more additional contacts you would like to add to your project, such as Contractors, Authorized Agent, Owner, etc.?
No



Once complete, please click “create PDF of Complete Questionnaire” and you will be sent an email copy for your records. After creating your PDF, make sure you have all the required submittal items listed before starting your online permit.

Please note: We cannot review your permit until all the required items on the submittal list are uploaded.